

1. Are you a licensed? For what ages?

The Liddle Skiddle Club is licenced for 15 spaces and is a Designated New Brunswick Early Learning Centre which provides service to families with children aged 2-5 years old. Our program follows the New Brunswick Curriculum Framework for Early Learning and Childcare. Parents may access the curriculum framework and supporting documents on line at:

<https://www2.gnb.ca/content/gnb/en/departments/education/elcc/content/curriculum.html>

2. Is there funding or subsidies available for families?

The Designated NB Early Learning Centre Parent Subsidy Program assists families with financial support to help pay for the costs of early learning and childcare. Please visit www.gnb.ca/earlyNB for more information

3. What are your daily hours?

The Liddle Skiddle Club is open Monday-Friday, 7:30am-5:30pm

Although we understand that work schedules vary, we do ask that when possible, please try to have your child dropped off by 9 am. Our planned daily activities will begin by that time and we want to encourage maximum participation and ensure no one feels left out or that they have missed an activity.

Parents/guardians are responsible to pick their child up by 5:30pm. **A late fee will be charged for those who arrive past 5:30pm.**

4. Do you offer part-time spots?

Effective May 19, 2020, Liddle Skiddle Club will no longer be accepting enrollment for part time spaces.

5. Staff qualifications

Our employees are ECE certified and are trained in First Aid/CPR. Each employee has passed a Criminal Record/Vulnerable Sector check and a Social Development check. These are renewed every 5 years.

6. What are your teacher-to-child ratios?

Our centre currently employs 3 staff. We adhere to the teacher-to-child ratios set forth by the Province of New Brunswick Department of Education and Early Childhood Development. We offer a mixed age program for children 2-5 years old. On occasion, our age groups are separated in order to provide age appropriate activities to all participants.

7. Am I eligible for vacation?

Following March 1, 2021, all children are eligible for 5 days of vacation (provided they have been enrolled for a minimum of 1 year) in which their spot will still be held, but regular fees will not apply. Parents must fill out and submit a vacation request form, (30 days in advance of requested vacation) to the Program Coordinator which requires approval from the AMC Manager. As well, Liddle Skiddle Club will have a 5 day Christmas closure. Annual Christmas leave will be determined considering school closure and the calendar year. Parents will be notified exact dates of closure in advance based on the calendar year.

8. Can I withdraw my child during the summer months?

If you wish to remove your child from our program during the summer months, you will be required to pay the full-time rate to secure your spot.

9. How do I withdraw my child from Skiddle Club?

Once your child has been enrolled in the Liddle Skiddle Club for 1 month, you are required to give one month's notice to terminate your child's enrollment by submitting a withdrawal form thirty days before withdrawal date. You are responsible for continuing payment for one month from the date you have indicated on the withdrawal form or until your child's position has been filled.

10. What do I send with my child?

Please send a water bottle, snacks and a lunch, inside shoes, extra clothing, appropriate outside wear, and a swim suit and towel (during the summer months).

11. How do I make payment?

Liddle Skiddle Club uses Electronic Funds Transfer as our ONLY form of payment. You must provide your banking information to the AYR Motor Centre either with a void cheque or a Pre-Authorized Withdrawal Slip. There are 2 frequency options: Weekly (Thursdays) or Bi-Weekly (alternate weeks) Additional fees such as swimming lessons will be withdrawn separately and will be taken the following week. Non-Sufficient Funds (NSF) are subject to a \$40 fee.

12. What are your behaviour management policies?

The Liddle Skiddle Club treats all participants equally. We will give all children equal opportunity to correct any undesired behavior. If children choose not to change their behavior, guidance will be administered as follows:

1. **Redirection** ---substituting an acceptable behavior for an unacceptable one. (sitting down and talking to child one-on-one)
2. **Quiet time for reflection**---The child will be removed from their present activity or environment to think about how they can change their behavior. The amount of time spent reflecting will be correlated to the child's age, one minute per year of age.
3. **Automatic time-away**-will be given for hitting, biting or throwing objects with malice
4. **Parental Involvement**- a meeting may be required between staff and parents/guardians to strategize a behaviour management plan

*After all other measures have been taken; Skiddle Club reserves the right to dismiss a child from enrollment in order to preserve the quality of our program.

13. Are you open on holidays and/or storm days?

Holidays--Liddle Skiddle will be closed for all statutory holidays. A complete list of closures is listed in the Parent Handbook.

Storm Days—Liddle Skiddle will remain open on storm days (depending on the severity of the storm). Should it become necessary to close the facility, you will be notified via phone, email and /or Facebook.

The Liddle Skiddle Club is operated by the Town of Woodstock and therefore will be closed when the AYR Motor Centre is closed.

14. Will my child automatically get a space in The Afterschool Skiddle Club when he/she starts Kindergarten?

Full-time Liddle Skiddle Participants (with minimum 1 year enrollment) will have priority in transitioning to the After School Skiddle Club Program.

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