

Town of Woodstock

Regular Council Meeting

April 14, 2020 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Theresa Blackburn, Councillor Jeff Bradbury, Councillor Catherine Sutherland, Councillor Bill Hogan

Staff: CAO Ken Anthony, DAS Ann Marie Voutour

Media: Bugle Observer, River Valley Sun

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on community events.

Mayor Slipp extended a thank you to citizens and local area businesses for staying home and practicing social distancing. Thanks were also extended to all essential workers. Area volunteers, anyone who is helping other people, were also acknowledged for their efforts.

Cancellations for activities scheduled for May are starting to come in.

It will be decided that the state of emergency will be extended past April 15 on April 16. It is anticipated the State of Emergency will be extended to the end of April.

APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Anderson, Councillor Bradbury .

Carried. #075-2020

APPROVAL OF MINUTES:

MOTION: Approval of Minutes of March 23, 2020, as distributed. Councillor Sutherland, Councillor Bradbury .

Carried. #076-2020

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BUSINESS ARISING FROM THE MINUTES:

DocuPet Agreement

Deputy Mayor Anderson had some questions about the DocuPet Agreement:

How does animal control fit with the compliance officer?

How will public be informed of the changes to the procedure?

Section 2i mentions an extra cost, how much will it cost to access that information?

How will that work for staff?

The registration threshold is 300 – where did that number come from?

Councillor Hogan wants to know how it will be implemented and when.

MOTION: To table the approval of the DocuPet Agreement until the April 27 meeting. Deputy Mayor Anderson, Councillor Bradbury. Carried. #077-2020

Report of the Police Chief

MOTION: To receive the report of the Woodstock Police Force as presented. Councillor Leonard, Councillor Bradbury. Carried. #078-2020

CAO UPDATE:

CAO Anthony acknowledged that this is the second meeting by teleconference and not in Council Chambers.

- It is being considered to hold the May Council meetings back in Chambers while adhering to the CMOH and Provincial directives.
- The rest of the Committee meetings will be held before April 27.
- All employees are currently on the payroll, some with a reduced work load.
- All employees at the Police Department are working staggered shifts.
- All employees at the Fire Department are reporting to work as per their normal schedule.
- Department Heads are meeting with the Mayor every weekday morning at 9am via conference call.
- Work schedules for the Recreation, Public Works and General Government Departments will be prepared for implementation on April 20. These schedules will comply with the CMOH and Provincial directives.
- Information regarding 2020 Capital projects will be provided to the public by April 17, 2020.
- The website is being updated with all relevant information regarding the COVID19 pandemic.

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CAO Anthony acknowledged the receipt of the letter from DTI regarding the Designated Highway Improvement Project. The official public announcement from the Province should be forthcoming.

CORRESPONDENCE:

There was no correspondence received.

NEW BUSINESS:

Set Date for Public Hearing for New Municipal Plan

MOTION: To set the date for the Public Hearing for May 11, 2020 for the new Municipal Plan. Councillor Leonard, Councillor Bradbury. Carried. #079-2020

CAO will consult with Jennifer at Dillon to determine the format for the Public Hearing.

Families Helping Families

CAO Anthony updated the meeting on the request to support the Families Helping Families group.

This item will be dealt with from the Finance Committee minutes.

Planning Advisory Committee – March 30, 2020

DAS Voutour presented the minutes of the Planning Advisory Committee meeting of March 30, 2020.

MOTION: To initiate the rezoning for PID 10073260, Eastwood Drive, from Highway Commercial to Multiple Residential to allow for a 36 resident Special Care Home. Deputy Mayor Anderson, Councillor Bradbury. Carried. #080-2020.

It was agreed to further research the cul de sac as opposed to the current extension to Eastwood Drive. It was noted that the facility will also provide housing to physically challenged individuals, regardless of their age and this type of facility is needed in Woodstock and recommended by the department of Social Development.

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MOTION: To accept the report of the Planning Advisory Committee of March 30, 2020, as presented. Councillor Anderson, Councillor Bradbury. Carried. #081-2020

Finance Committee – April 9, 2020

CAO Anthony presented the minutes of the Finance Committee meeting of April 9, 2020.

MOTION: To accept the report of the Finance Committee of April 9, 2020, as presented. Councillor Sutherland, Councillor Bradbury. Carried. #082-2020

Resolution for Families Helping Families

WHEREAS: The Town of Woodstock is concerned about the effects of COVID 19 on the Community;

AND WHEREAS: The volunteer group “Families Helping Families” is trying to help community families in need of food;

AND WHEREAS: The Town of Woodstock recognizes the value of the “Families Helping Families” group and the service they are providing;

AND WHEREAS: The “Families Helping Families” group is a made up of volunteers helping families in the community;

AND WHEREAS: The Town of Woodstock wishes to establish a fund to provide financial support to the “Families Helping Families” group. Such fund to be administered at the discretion of the Town of Woodstock in supporting this group. Interested parties may assist in the Town’s intention to provide support by donating to the Town of Woodstock in support of this project.

MOTION: BE IT RESOLVED that the Town of Woodstock establish a fund as described above and will issue tax receipts for income tax purposes under section 118.1 of the Income Tax Act for donations provided that the donation is unconditional in nature, with no disclaimer required and not limited to any amount of money. Councillor Leonard, Councillor Bradbury.

Carried. #083-2020.

Purchase of Pump Sansom Equipment

MOTION: To accept the quote of Sansom Equipment in the amount of \$62,128.75 including HST as per the recommendation of Dillon Consulting Limited. Councillor Hogan, Councillor Bradbury. Carried. #084-2020

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NEXT MEETING DATE: April 27, 2020 at 7pm - Town Hall.

MOTION: Adjournment. Councillor Sutherland, Councillor Bradbury.

Carried. #085-2020

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

There was no meeting of the Committee of the Whole.

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services