

Town of Woodstock
Regular Council Meeting
May 11, 2020 @ 7pm by Teleconference

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Bill Hogan, Councillor Theresa Blackburn, Councillor Jeff Bradbury, Councillor Catherine Sutherland

Staff: CAO Ken Anthony, DAS Ann Marie Voutour, Tobi Pirie, Tourism and Events Co-Ordinator

Media: Bugle Observer, RiverValley Sun

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and provided an update on the status of the community during the State of Emergency.

The 2 household bubble is still in effect and social distancing in place where 10 people or less gather.

Council is working with Greater Woodstock Chamber of Commerce and Downtown Woodstock (BIA) to develop a plan with local businesses who are getting ready to re-open. Meetings are being held to create an action plan.

Local restaurants are working on reopening and a number have opened this past weekend.

APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Sutherland , Councillor Bradbury .

Carried. #102-2020

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APPROVAL OF MINUTES:

MOTION: Approval of Minutes of April 27, 2020, as distributed. Councillor Sutherland, Councillor Bradbury .

Carried. #103-2020

BUSINESS ARISING FROM THE MINUTES:

Food Truck Update – CAO Anthony explained that some discussion had taken place with other municipalities on the subject of Food Trucks. Similar discussions are taking place throughout the area. We will keep Council updated.

CAO UPDATE:

COVID-19 business recovery program discussions have taken place. Looking at putting a plan together.

Daycare Program – Kelly and Ken have had discussions about the plan to open daycare on May 19. They will make sure that they are adhering to the guidelines from the Province.

Staff are looking to prepare an Operational Plan for public access to all Municipal Buildings.

Staff are monitoring the financials, particularly at the AYR Motor Centre. Since no programming means no revenue and all staff are being paid, we need to keep a close eye on this. All department heads are keeping a close eye on finances. An update will be provided each quarter.

CORRESPONDENCE:

Families Helping Families – Patrick O'Donnell & Family

A letter was received from Patrick O'Donnell regarding the Families Helping Families fundraising project.

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NEW BUSINESS:

Planning Services – Dillon Consulting

An offer for the provision of Planning Services by Dillon Consulting was received. This would cover the development and administration of the Municipal Plan, Zoning By-Law, Subdivision Plan and Building By-Law. Advise and assistance with the Municipal Plan Amendments, rezoning, Zoning Amendments and Variances would also be provided. Basic Services are \$1,500 per year and extra services are \$130 / hour to a maximum of \$4,000.

MOTION: To accept the offer of Planning Services from Dillon Consulting where basic services are \$1,500 per year and extra services are \$130 / hour to a maximum of \$4,000. Councillor Leonard, Councillor Bradbury. Carried. #104-2020

Development Processes Review and Update - Dillon

An offer for the provision of services to review and update the Development Processes by Dillon Consulting was received. This would review the development process for compliance and provide updates. These updates will facilitate a “one stop shop” approach to development in the Town of Woodstock, building confidence in the development community and incentivizing investment. The fee would be \$9,500 plus expenses and disbursements.

MOTION: To accept the offer of Development Processes Review and Update from Dillon Consulting in the amount of \$9,500. Deputy Mayor Anderson, Councillor Bradbury.

MOTION: To table the motion to accept the offer of Development Processes Review and Update from Dillon Consulting in the amount of \$9,500. Councillor Leonard, Councillor Blackburn.

Carried. #105-2020

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Lyme Awareness Month – May 2020

Town Designation of May 2020 as Lyme Awareness Month

Whereas Lyme disease is one of the fastest growing infections in Canada and

Whereas the population of ticks, the prime cause of Lyme disease, is growing and expanding in New Brunswick and

Whereas the tick season is also extended due to climate change and

Whereas there is an increasing number of New Brunswickers who are suffering from Lyme disease and

Whereas Lyme disease, if not diagnosed and treated early, can become a debilitating condition, causing extreme fatigue, cardiac and nervous system disorders and/or arthritic symptoms and

Whereas all New Brunswickers would benefit by being more aware of Lyme disease, how it is contracted, what the symptoms associated with the disease are and how to get the prompt medical care needed to avoid illness and suffering

Be it so moved that this month of May 2020 be designated Lyme Awareness Month in the Town of Woodstock, New Brunswick

MOTION: To adopt the proclamation and proclaim May 2020 Lyme Awareness Month in Woodstock, New Brunswick. Councillor Leonard, Councillor Bradbury.

Carried. #106-2020

Council Meetings in June

CAO Anthony noted that most development happens in the summer months. In consideration of that it was proposed to have Council meetings on June 8, 2020 and June 22, 2020.

It was agreed to hold a Council Meeting on June 8, 2020.

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Set Date for Public Hearing – Special Care Home Rezoning

Since an amendment of the Municipal Plan is not necessary, the next step is to set a date for the Public Hearing.

MOTION: To set the Public Hearing date for the rezoning of PID 10073260, Eastwood Drive (Special Care Home) for June 8, 2020. Councillor Sutherland, Councillor Bradbury.

Carried. #107-2020

Toll Road Fundraising

The Toll Road Fundraising Policy states that the draw is to take place on the first Council meeting in May. Due to the State of Emergency for the Province of New Brunswick, the Toll Road event would be difficult to ensure it was adhering to physical distancing.

MOTION: To suspend the Toll Road fundraiser for 2020 due to the State of Emergency for the Province of New Brunswick. Councillor Sutherland, Councillor Leonard. Carried. #108-2020
(2 Nay votes Blackburn, Bradbury)

Economic Development Committee – May 4, 2020

CAO Anthony presented the minutes of the Economic Development Committee meeting of May 4, 2020.

MOTION: To accept the report of the Economic Development Committee of May 4, 2020, as presented. Deputy Mayor Anderson, Councillor Bradbury. Carried. #109-2020

Finance Committee – May 7, 2020

CAO Anthony presented the minutes of the Finance Committee meeting of May 7, 2020.

MOTION: To accept the report of the Finance Committee of May 7, 2020, as presented. Councillor Sutherland, Councillor Bradbury. Carried. #110-2020

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NEXT MEETING DATE: May 25, 2020 at 7pm - Town Hall.

MOTION: Move to Committee of The Whole, Councillor Leonard, Councillor Bradbury.

Carried. #111-2020

MOTION: To ratify the agreement between the Town of Woodstock and the Woodstock Police Association for a wage increase of 3% for 2020. Councillor Sutherland, Councillor Leonard.

Carried. #112-2020

MOTION: To accept the offer of Development Processes Review and Update from Dillon Consulting in the amount of \$9,500. Councillor Sutherland, Councillor Bradbury.

Carried. #113-2020

MOTION: Resume Regular Session. Councillor Hogan, Councillor Bradbury.

Carried. #114-2020

MOTION: Adjournment. Councillor Sutherland, Councillor Bradbury.

Carried. #115-2020

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

- Personnel Matters

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services