

**REGULAR COUNCIL MEETING
MARCH 28, 2011, TIME 7PM
WOODSTOCK TOWN HALL**

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Catherine Sutherland,
Councillor James Cluff, Councillor Peter Kennedy,
Councillor Theresa Blackburn, Councillor Geoff Stairs,
Councillor George Leonard
Staff: CAO Ken Harding, DAS Barbara Wishart Fawcett
Auditors: Karen Parkinson, Matthew Derrah
Media: Bugle/Observer, CJ 104, NBCC
Citizens:

CALL TO ORDER: Mayor Slipp.

OPENING REMARKS: Mayor Slipp

Appreciation expressed to Minister Blaney for the recent decision regarding the Provincial Wetland Policy and elimination of the predictive layer of mapping.

Acknowledgement of the following:

Big Brothers, Big Sisters, Bowl for Kids

Kinsmen Annual Zone "A" Spring Convection, Chair Eric Bagley

Upcoming Events:

Greater Woodstock Area Chamber of Commerce Annual Meeting, Election of Board of Directors

**MOTION: Approval of Agenda, Deputy Mayor Sutherland, Councillor Cluff
Carried. # 54-2011**

MOTION: Approval of Minutes, March 14, 2011 as distributed. Deputy Mayor Sutherland, Councillor Cluff. Carried. #55-2011

BUSINESS ARISING FROM MINUTES:

CAO Harding, no business arising from the minutes.

DEPARTMENTAL REPORTS:

CAO Harding presented departmental reports.

**MOTION: Accept Departmental Reports for February 2011 as presented, excluding Financial Report and payment of bills. Deputy Mayor Sutherland, Councillor Cluff.
Carried. #56-2011**

FINANCE:

Councillor Kennedy presented report.

To date \$21,000 collected in outstanding Water/Sewer bills representing 25% prior to 2008, 22% 2009.

MOTION: Ratify paid bills in amount of \$219,593.14 and approval of payment of unpaid bills in amount of \$182,101.66 to be paid when funds are available for a total of \$401,694.80. Councillor Kennedy, Deputy Mayor Sutherland. Carried. #57-2011

CORRESPONDENCE:

Forever Young Senior Citizens Club – appreciation dinner invitation to honor town of Woodstock employees.

UMNB Finn Review Forums – CAO Harding advised the forum sessions will bring appointed officials together to discuss the Finn Commission Report in preparation of a position paper for presentation to the province. Forum date in Woodstock April 6th, 2011.

CAO Harding noted Minister Bruce Fitch will host a meeting regarding Regional Service Delivery, April 14, 2011 in Waterville.

PROCLAMATION:

Canadian Cancer Society: April Daffodil Month and Daffodil Day

CANADIAN CANCER SOCIETY

PROCLAMATION

WHEREAS Another Canadian is diagnosed with cancer every three minutes; and

WHEREAS the Canadian Cancer Society is working to eradicate all cancers and improve the quality of life for people living with cancer; and

WHEREAS Daffodil Month and Daffodil Day are opportunities for residents of Woodstock to show their support in the fight against cancer; now, therefore, be it

RESOLVED that I, Arthur Slipp ask that all residents of Woodstock join the Canadian Cancer Society in the fight against cancer; and be it further

RESOLVED that April is officially recognized as Daffodil Month, and April 27, 2011 is officially recognized as Daffodil Day.

MOTION: Support Proclamation, Canadian Cancer Society, April Daffodil Month and April 27th as Daffodil Day Deputy-Mayor Sutherland, Councillor Cluff. Carried. #58-2011

NEW BUSINESS:

PRESENTATION OF FINANCIAL CONTRIBUTION: Dial-A-Ride

Mayor Slipp presented a \$500 donation to Gerald MacPherson and Sylvia Tompkins, Dial-A-Ride to assist in start-up cost.

REPORT OF THE AUDITOR

AUDITORS REPORT: Presented by Karen Parkinson, CA., Oulton Parkinson Walker Chartered Accounting Firm.

Mrs. Parkinson presented the Audit for fiscal year end December 31, 2010 - General Operating surplus of \$12,040, Water & Sewer Fund surplus of \$6,946. Mrs. Parkinson noted the Town is

well managed. Strategic planning and fiscal responsibility has maintained and improved financial status.

Councillor Kennedy thanked Mrs. Parkinson, CAO Harding and DAS Wishart and team members.

CAO Harding thanked Council for their guidance, DAS for the timely flow of financial information and department heads for adjusting their budgets accordingly.

Mayor Slipp thanked Councillor Kennedy for his guidance as Chairperson of the Finance Committee.

MOTION: Accept 2010 Audit Report as presented. General Operating Fund surplus \$12,040 and Water & Sewer Fund surplus \$6,946. Councillor Kennedy, Deputy Mayor Sutherland. Carried. #59-2011

PLANNING ADVISORY COMMITTEE:

CAO Harding presented the report from March 21, 2011 Meeting

MOTION: Accept Planning Advisory Committee minutes of March 21, 2011. Councillor Leonard, Councillor Kennedy. Carried. #60-2011

CONSIDERATION OF THIRD READING AND ENACTMENT – BY-LAW # Z-300-06 & Z-301-06, PID 10117265, 138 HOULTON STREET, LOBLAW PROPERTIES INC.

BY-LAW # Z-300-06

A BY-LAW TO AMEND BY-LAW # Z-300, A MUNICIPAL PLAN BY-LAW

MOTION: THIRD READING BY TITLE AND ENACTMENT, BY-LAW # Z-300-06 a By-Law to amend By-Law Z-300 a Municipal Plan for the purpose of rezoning property located at PID 10117265, 138 Houlton Street, Loblaw Properties Inc., from Suburban Commercial to “R2”, Single, Two Family and Multiple Residential. Councillor Leonard, Councillor Kennedy. 1 Nay Vote Deputy-Mayor Sutherland. Carried. #

BY-LAW #Z-301-06

A BY-LAW TO AMEND BY-LAW # Z-301, A ZONING BY-LAW

MOTION: THIRD READING BY TITLE AND ENACTMENT, BY-LAW NO. Z-301-06 a By-Law to amend By-Law Z-301 a Zoning By-Law for the purpose of rezoning property located at PID 10117265, 138 Houlton Street, Loblaw Properties Inc., from Suburban Commercial to “R2”, Single, Two Family and Multiple Residential. Councillor Kennedy, Councillor Blackburn. 1 Nay Vote Deputy-Mayor Sutherland. Carried. #

PUBLIC PRESENTATION: PROPOSED REZONING, PID: 10152171, 137 HELLER ROAD, 641710NB Inc., Industrial to “MF” Manufactured Homes.

CAO Harding distributed pertinent information and outlined the rezoning process advising that citizens have 30 days to submit comments regarding the proposed rezoning. The proposed rezoning is a 2 phase development.

TENDERS:

RESCUE VAN BODY:	Bid	Net HST
Dynamic Truck Bodies	57,400	59,367.73
Asphodel	66,500	68,779.69
Dependable Emergency Vehicles	71,351	73,796.93
Metalfab	81,318	84,105.66

MOTION: Award Fire Department Rescue Van Body to lowest tender, Dynamic Truck Bodies at 57,400, Net HST \$59,367.73. Councillor Kennedy, Councillor Blackburn. Carried #61-2011

POLICE CAR:	Bid Net	HST
Connell Chrysler (V6)	27,425	28,365.18
CYV (V6)	26,900	27,822.16
CYV (V8)	37,600	38,888.19

MOTION: Award police car tender to lowest tender CYV at \$26,900, Net HST \$27,822.16. Deputy-Mayor Sutherland, Councillor Leonard. Carried #62-2011

POLICE DISPATCH SERVICE AGREEMENT:

CAO Harding advised Woodstock Police Force dispatch service, after office hours, has been provided by the City of Fredericton. The 10 year agreement has serviced Woodstock well and is up for renewal at a cost of \$600,000/10 years.

MOTION: Approve dispatch agreement between Woodstock Police Force and City of Fredericton at \$600,000 for a 10 year period. Deputy-Mayor Sutherland, Councillor Cluff. Carried. #63-2011

INSURANCE BROKERAGE PROPOSAL:

CAO Harding advised the RFP for Brokerage Services covers a wide range of services inclusive of risk management as well as cost control. Brokerage Service is a specialized market therefore finance committee authorized the service of Robert Harder Consulting Services.

MOTION: Table Insurance Brokerage Report until such time Council has had the opportunity to speak to the Consultant. Deputy-Mayor Sutherland, Councillor Cluff. Inay vote Councillor Kennedy. Carried #64-2011

NEXT MEETING DATE: April 11, 2011, 7pm, Town Hall.

MOTION: Move to Committee Of The Whole, Councillor Kennedy, Deputy Mayor Sutherland. Carried. #65-2011

MOTION: Resume Regular Session. Councillor Kennedy, Councillor Cluff. Carried. #66-2011

GREIVANCE LOCAL 719

MOTION: Grievance Local 719 regarding working foreman. Grievance denied. Deputy-Mayor Sutherland, Councillor Blackburn. Carried #67-2011

STREET CONDITION

MOTION: Pay damages to automobile owner in the amount of \$158. Deputy-Mayor Sutherland, Councillor Blackburn. 3 Nay votes, Mayor Slipp, Councillor Kennedy, Councillor Cluff. Carried. #68-2011

MOTION: Adjournment. Deputy-Mayor Sutherland, Councillor Cluff. Carried. #69-2011

Arthur Slipp
Mayor

Barbara Wishart Fawcett, Clerk
Director of Administrative Services

COMMITTEE OF THE WHOLE
MARCH 28, 2011

THE FOLLOWING ITEMS WERE DISCUSSED:

1. PERSONNEL
2. ECONOMIC DEVELOPMENT
3. LEGAL

Barbara Wishart Fawcett, Clerk
Director of Administrative Services