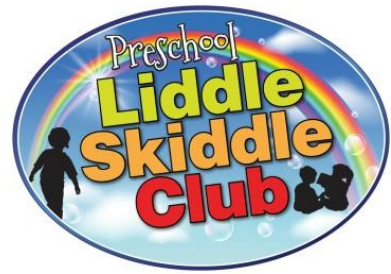


Application for Waitlist and Enrollment



1. Introduction

Welcome to Liddle Skiddle Club! We are a **New Brunswick Licensed Designated Early Learning Centre** operated by the Town of Woodstock. We offer full time childcare spaces and are licensed for 15 children aged 2-5 years.

2. Hours

- The Liddle Skiddle Club operates Monday-Friday from 7:30am-5:30pm.
- Closures and Holidays are listed in the Liddle Skiddle Club Parent Handbook (available on the AYR Motor Centre website under the programs tab)

3. Application Process

To apply to The Liddle Skiddle Preschool and Daycare:

- All families must complete an Application Form (included at the end of this document) Please complete an application form for **each** child whom you wish to enroll or place on the waiting list for our program.
- The completed form must be filled out in its entirety and returned to The Liddle Skiddle Club Coordinator **PRIOR** to being admitted or placed on the waiting list.
- If you have any questions about the waiting list or about enrolment after you have reviewed the information and application package, please email theskiddleclub@gmail.com and someone will respond as quickly as possible.

The Liddle Skiddle Club offers facility tours only to those who have been offered enrollment in our program.

4. Waiting List Procedures and Offers of Enrollment

The Liddle Skiddle Club uses a waiting list to offer spaces as they become available. The program generally has a waiting list and wait times are often unpredictable. Spaces are limited and are dependant on other families vacating spaces in order for spots to become available.

- Priority will be given to AMC/Town of Woodstock Employee, Liddle Skiddle Club Staff, and siblings of current participants
- When a space becomes available, an enrollment offer will be emailed via the Online Parent Portal. Once you receive the enrollment offer, you will have 5 days

to accept. When the offer is accepted, the Coordinator will provide you with all forms required to complete enrollment. **(All registrations forms are also available via the AYR Motor Centre Website <http://town.woodstock.nb.ca/m/ayr-motor-centre/liddle-skiddle-club>)**

- Prior to your child's first day, parents must ensure all forms are filled out completely and returned as well as provide a copy of the child's immunization record AND Medicare number.
- Should you decline the Offer of Enrollment or fail to accept within the 5 day period, the offer will be revoked. If you decline or have the offer revoked but wish to remain on the list, your name will be moved to the bottom of the list. After a 2nd decline, your name will be removed and you will be required to submit a new application in order to be placed back on the bottom of the list.

5. Liddle Skiddle Enrollment and Payment

Once enrolment to Liddle Skiddle Club is offered, the parent must confirm his/her acceptance of enrolment by:

- Responding by email within 5 days to accept the space
- Submit Pre-Authorized Debit info and pay a one (1) week deposit to secure the space. (The deposit will be used as first week payment once your child starts the program)
- All fees are to be paid via Pre-Authorized Debit
- If applying for the Government of New Brunswick's Designated Daycare Parent Subsidy Program, parents are responsible for contacting the program to apply for funding. *Information on the subsidy can be found via the GNB parent portal at <https://www.nbed.nb.ca/parentportal/en/>.*

****Please note that if you are applying for Parent Subsidy, Pre-Authorized Debit information and a deposit will still be required to confirm acceptance of enrolment. Subsidy amounts will be applied and credited to your account, once Liddle Skiddle Club receives notification of approved subsidy from GNB.**

6. Fees

Child Care Fee Reduction

As of June 1, 2022, the Province of New Brunswick has reduced the childcare fees under the [Canada-New Brunswick Canada-Wide Early Learning and Child Care Agreement](#). This has resulted in a 50% reduction in fees for **ALL** families at our centre.

The Liddle Skiddle Club offers only full time spaces and fees are as follows:

\$159.00/week- 2 Year Olds (FULL TIME ONLY)-**Parents are responsible for \$80/week (\$16.00/day)**

\$156.50/week- 3-5 Year Olds (FULL TIME ONLY)-**Parents are responsible for \$80/week (\$16.00/day)**

7. Curriculum

Does Liddle Skiddle Club follow a curriculum?

Our Educators follow the New Brunswick Curriculum Framework for Early Learning. This allows for an environment which is engaging and responsive to the children's learning needs. You can read about the curriculum by following this link:

https://www2.gnb.ca/content/gnb/en/departments/education/elcc/content/curriculum/curriculum_framework.html

8. ECE Trained Staff

How Many Staff Does Liddle Skiddle Club Employ?

The Liddle Skiddle Club employs 3 Educators, all of whom have ECE Certificates. Our staff regularly attends continuing professional development opportunities to build upon and expand their training and have been employed with us for as many years. We are proud that we are able to retain our excellent staff, providing a stable environment for our program, the children and their families.

**Further info regarding our program can be located on the AYR Motor Centre website.

For more information:

Melanie Thomas

Coordinator/ECE

By Email: theskiddleclub@gmail.ca

Website: <https://town.woodstock.nb.ca/m/ayr-motor-centre/liddle-skiddle-club>

By Mail: The Liddle Skiddle Club

105 Connell Park

Woodstock, NB

E7M 1M5

By Phone 506.328.3136



Preschool/Daycare Application

Your application will be processed when this form is completed and submitted to the Liddle Skiddle Club. An application must be completed for each child whom you wish to apply.

Child's Name: _____ Gender: _____
Address: _____

Phone #: _____
Country of Birth: _____ Birth Date _____

Email Address to send enrollment offer: _____
(Please note: Parents will **only** be contacted via the online **Parent Portal** with enrolment offers)

Parent/Guardian Name: _____ Employer _____
Parent/Guardian Name: _____ Employer _____

Child's Health

Allergies:

- a) Food _____
- b) Medication _____
- c) Insect _____
- d) Environmental _____

Will you be applying for the Designated Daycare Parent Subsidy Program? _____

****Funding must be approved prior to start date.**

We are an inclusive program and welcome children of all abilities. It is important to fully disclose any exceptional needs your child may have in order to make this experience a positive one and to ensure all proper supports and staff are in place in order to provide opportunities for your child's success. ****Funding and Support Workers MUST be put in place PRIOR to start date.**

Does your child have any exceptional needs which will require an Enhanced Support Worker or one-on-one support? YES/NO

(Funding for support staff is available through the NB Inclusion Support Program and requires prior approval).

If so, please describe:

Requested Start Date: _____

****Please Note:**

The wait list can be lengthy at times. Due to this, providing an estimate of wait times is not possible. Liddle Skiddle Staff will not disclose waitlist #'s, nor will they speculate on wait times.

I hereby acknowledge that I have read and understand the information/policies included in **The Liddle Skiddle Application for Enrollment Package.**

Signature of Parent/Guardian _____ Date _____

Please return to:

Melanie Thomas
Coordinator/ECE
By Email: theskiddleclub@gmail.com