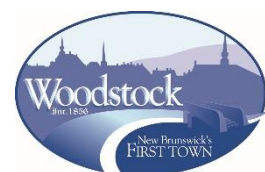


*COVID-19*  
*AYR Motor Centre*  
*Arena OPERATIONAL PLAN*



*Town of Woodstock*

*Updated December 7, 2020 Yellow Phase*



## INTRODUCTION

The Town of Woodstock will continue to follow the Provincial State of Emergency, the Provincial Recovery Plan, and the guidance and direction of the Office of the Chief Medical Officer of Health (CMOH) as its recreation facilities are opened during the COVID-19 pandemic.

The current phase of this plan (Phase 1) will allow some activity to return to the AYR Motor Centre Arena. A screening process is required for the arena given the likelihood more than 50 persons will be in the facility at the same time. Physical distancing measures of 2 metres will be required as per and unless exempted as per CMOH guidelines. Traffic flow and disinfecting measures will be implemented. The Town will limit access to areas of the facility either due to inability to ensure physical distancing, as per the Provincial Order, or to manage the facility with limited resources in the face of added requirements in response to COVID-19.

Future phases of this Operational Plan will also follow the Provincial State of Emergency, the Provincial Recovery Plan, and the guidance and direction of the Office of the Chief Medical Officer of Health as these change and will change at the discretion of the Town of Woodstock.

## ON ICE MEASURES

Each group on the ice shall be represented by an organization or oversight agency with an Operational Plan that the group on the ice is expected to follow. These plans shall follow the guidance of the Office of the Chief Medical Officer of Health. Operational Plans shall be provided to the AYR Motor Centre Manager (Kelly Foster-Hallett) prior to on ice activities and must adhere to the requirements in the Town's Operational Plan.

The current Provincial Mandatory Order allows sports to be played when done in compliance with the Chief Medical Officer of Health guidelines. It is recognized that when sports are played that 2 metres may not always be maintained between participants. As per the requirements of the Chief Medical Officer of Health, a risk mitigation plan must be developed by the group on the ice. Exemptions to physical distancing requirements as per the Provincial Order.

## OFF ICE MEASURES

### Athlete & Spectator Entrance

The 2 lower arena entrances will be used as the primary entrance for arena athletes and spectators. The entrance will be marked Entrance 1 & Entrance 2. The entrance the user group it to enter will be marked on the **online Arena Schedule** <https://woodstock.maxgalaxy.net/Schedule.aspx?ID=1>. Markings or signage within the facility will be installed to further limit cross flow of traffic. Each group will be assigned to enter and leave from a designated entrance/exit.

Jr. C games      **Spectators** may enter through the Main lobby contact information of all spectators is to be collected and held for 21 day by the Jr. C management team.

**Athletes** enter through lower arena entrance, contact information of all athletes is to be collected and held for 21 day by a Jr.C representative.

WHS games	<p><b>Spectators</b> may enter through the Main lobby, contact information of all spectators is to be collected and held for 21 day by a WHS representative.</p> <p><b>Athletes</b> enter through lower arena entrance, contact information of all athletes is to be collected and held for 21 day by a WHS representative.</p>
WSC	<p><b>Spectators</b> enter through the lower arena entrance, contact information of all spectators is to be collected and held for 21 day by a WSC representative.</p> <p><b>Athletes</b> enter through lower arena entrance, contact information of all athletes is to be collected and held for 21 day by a WMHA representative.</p>
Minor Hockey practices / games	<p><i>U7-U11 athletes and spectators</i> enter through lower arena entrance, contact information of all athletes and spectator is to be collected and held for 21 day by a WMHA representative.</p> <p><i>U13 and Up athletes</i> enter through lower arena entrance, contact information of all athletes is to be collected and held for 21 day by a WMHA representative.</p> <p><i>U13 and Up spectators</i> enter through the Main lobby, contact information of all spectators is to be collected and held for 21 day by a WMHA representative.</p>
Industrial League	<p>Athletes enter through the lower arena entrance, contact information of all athletes is to be collected and held for 21 day by a League representative.</p> <p><u>No spectators permitted</u></p>
Men's Pick up	<p>Athletes enter through lower arena entrance.</p> <p><u>No spectators permitted</u></p>
Alternate Rentals	<p>Athletes enter through lower arena entrance.</p> <p><b>Spectators</b> enter through the Main lobby, contact information of all spectators is to be collected and held for 21 day by a renter representative.</p>

## Spectators/Guardians

The number of spectators is determined **by the each user group**, maximum 400 (masks mandatory), it is up to the renter to ensure trace information is collected and safety protocol enforced.

### Community Face Mask are mandatory to be worn in ALL public areas of the AYR Motor Centre

beginning Monday August 31, 2020, these areas include: arena spectator seating, arena perimeter, dressing rooms, washrooms, hallways, lobby areas, stairwells, scorekeepers box, canteen service area, Carter Asbell Memorial Viewing Area.

All Spectators/ Guardians are limited to the “stands” area and will not be permitted to view the activity from any other area within the Arena.

### **Spectators:**

WMHA Game & Practices: (December 7, 2020)

Each player can have **three spectators**. If there is a "**need**" for an exception please reach out to your director and they will work with you. This must be arranged before arriving at the arena.

The AMC Operational Plan will continue to be followed. The Board is asking everyone to be respectful of each other and provide friendly reminders to each other if you see someone forgetting what their obligations are.

If you are in a position to help sign people into the arena, please contact your director. More people coming into the arena will slow down the process of entering. (We need your help)

If this trial demonstrates that everyone can abide by the rules and it does not become too burdensome on the already overtaxed volunteers, then it will become the new practice for WMHA so long as we can sustain it. Alternatively we will revert back to the current practice and will entertain individual "needs".

As always we appreciate everyone's support and patience during these times.

1. Wear your mask
2. Sanitize
3. No food or drinks
4. Social Distance
5. Child Spectators are to remain with their guardians and are not to roam around the arena.

### Woodstock Skate Club Practices:

1. Spectators /Guardians will be limited to one per player.

*Addendum September 18 2020*

*Parents/Guardians with 2 children in back to back time slots*

*If a parent has a 2 children in back to back arena time slots. The parent /guardian is to bring the second child in with Child (1) adding their name to the Trace sheet. Child (2) sits with the parent/guardian in the spectator seating area during Child (1) time slot.*

*When it is the Child (2) time, the parent / guardian takes them down to the other entrance and signs themselves, as well as , child (1) & child (2), in on the trace sheet at the designated entrance... Child (1) sits in the spectator seating area with the parent (expected to remain*

*seated) until Child (2) is finished... The parent and Child (1) exit through the designate exit of Child (2).*

#### Woodstock High School Games: (November 7, 2020)

WHS will only be permitting 200 spectators

Face mask mandatory.

Food or drink are not permitted

#### Jr C Games

0-400 spectators

Spectators sit in the seats marked in (RED).

Face mask mandatory.

Food or drink are not permitted

#### Alternate renters

200 spectators or less.

6' social distancing required.

Face mask mandatory.

Food or drink are not permitted

#### **Washrooms for spectators (November 7, 2020)**

AYR Motor Centre main lobby

### **Signage**

In addition to controlling traffic flow, signage will be posted throughout the facility to emphasize to Guests & Staff the importance of frequent handwashing and proper hygiene practices.

### **Spacing between User Groups**

Users are to arrive no more than 15 minutes before scheduled ice time and leave immediately after.

There will be scheduling gaps of 15 minutes between sessions to allow time for disinfecting processes to be followed and to allow separation of the groups coming and going.

The AYR Motor Centre will provide 30min following games when possible. (November 2, 2020)

### **Food and beverages**

**Food & Drink are not permitted**

### **Storage**

The Licensee may use rooms in the arena for administrative purposes. The Licensee will be responsible for sanitizing these rooms, its contents, and managing access. All exercise or drill equipment shall be sanitised before and after each use (this will be the responsibility of the user). No other storage in the arena will be permitted.

## Dressing Rooms

There will be a maximum number permitted in each dressing room at a time.

There will be chairs placed outside the rooms for overflow.

Entrance 1 will have access to Dressing Rooms 1-3 (Max. Number increased, November 2, 2020)

Dressing room 1	10 patrons permitted
Dressing room 2	11 patrons permitted
Dressing room 3	12 patrons permitted
Jr C	12 patrons permitted (Jr C will be using Jr C room & DR # 1)

Entrance 2 will have access to Dressing Rooms 4-5

Dressing room 4	12 patrons permitted
Dressing room 5	12 patrons permitted
Dressing room 6	10 patrons permitted

-Community masks must be worn at all times.

-4' Social distancing must be maintained (Dressing rooms have been marked)

-It is the responsibility of the renter to ensure these rules are followed.

## Access to showers: (November 7, 2020)

<b>Jr. C</b>	Players will have access to showers. Players must be out of the dressing rooms 30 minutes after the game ends
<b>WMHA</b>	Player will have access to showers if practice happens before school <u>No access</u> to shower for exhibition games. Shower access for league games if time permits
<b>WSC</b>	TBD
<b>WHS</b>	Players <u>do not</u> have access to showers <u>after practice</u> . Players will have access to showers following games if time permits Players must be out of the dressing rooms 30 minutes after the game ends.
<b>Industrial League</b>	Players will have access to showers. Players must be out of the dressing rooms 30 minutes after the game ends
<b>Private rentals</b>	Players will have access to showers. Players must be out of the dressing rooms 30 minutes after the game ends

## **Spitting**

There is no spitting permitted in the arena.

## **Facility Sanitizing**

Frequent cleaning and disinfecting of commonly touched surfaces such as interior and exterior door handles, and railings will be completed by the AYR Motor Centre Staff, at least twice daily.

Arena washrooms are to be cleaned and sanitized on a regular basis throughout the day by the AYR Motor Centre, at least twice daily.

Benches, ice rink gate handles, and the announcer booth are to be sanitized between each user group by the AYR Motor Centre Staff, unless any of these areas are not used between two groups.

All other sanitizing is the responsibility of the licensee or user group.

## **Hand Sanitization**

Participants and Spectators will be required to bring their own hand sanitizer and sanitize their hands upon entry.

## **Employee Interactions**

Physical distancing of 2 metres between employees and between employees and the general public within the facility. Face masks will be used by the employee where physical distancing cannot be guaranteed. Individuals that come within 2 metres of AYR Motor Centre employees without wearing a mask may be asked by the employee to correct behaviours, then may be required to leave the facility if this request is not honoured.

## **Employee Screening**

The Town of Woodstock will implement a screening process following specific screening questions prior to the start of shift, including checking temperature at the main reception area.

## **Patron Screening**

Patrons entering the facility will document, time and contact information through a screening process form provided by the AYR Motor Centre, (Appendix B Collection Form). **It will be the responsibility of the group renting the ice to manage this information** and supply to the AYR Motor Centre Manager when requested. Any patron / participant showing symptoms shall not enter the Facility and should immediately return home and call 811. \*This information must be kept on file for 21 days.

## **ILLNESSES OR SYMPTOMS WITH BOTH STAFF AND PATRONS/PARTICIPANTS**

**Patron / Participant** - Should a patron / participant develop symptoms during their time in the facility, they will leave the Facility immediately and contact 811 and follow their direction. The affected patron / participant will be required to contact 811 as recommended by the Office of the Chief Medical Officer of Health for the Province of New Brunswick. Should they be tested and found positive for COVID-19, we will follow the communication protocols listed below.

**Staff** – If a Staff member develops symptoms of COVID-19, they will leave the facility and immediately contact their Lead Hand (Harry Bradbury) or Manager (Kelly Foster Hallett). The affected employee will be required to contact 811 as recommended by the Office of the Chief Medical Officer of Health for the Province of New Brunswick. Additional measures provided by the Towns Human Resource Manager.

Regional Public Health will be involved to manage any instances or outbreak and ensure contacts are identified; public health measures are in place and will lead any communication that is required.

### **Closure of the Arena**

The arena will close and cannot reopen under the direction of the Office of the Chief Medical Officer of Health. A closure may be directed if there is a COVID-19 outbreak, a change in the Provincial Mandatory Order, or in any other case as directed by the Office of the Chief Medical Officer of Health.

User groups may lose access to the arena if they do not follow this Operational Plan or their own plan.

### **Acknowledgement of Town's Operational Plan**

User groups will be provided a copy of the AYR Motor Centre's Arena COVID-19 Operational Plan and must sign that they have read and agreed to the plan. It is the responsibility of the individual renting the ice times to disseminate the information to all of their users and that they clearly understand the protocols in place and what to expect before arriving at the facility. Individual ice rental users must abide by the facility operational plan.