

Town of Woodstock

Regular Council Meeting
February 22, 2021 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Jeff Bradbury, Councillor Theresa Blackburn.

Staff: CAO / Director of Economic Development, Ken Anthony, DAS Ann Marie Voutour, Tourism and Special Events, Tobi Pirie, Crystal Davidson.

Media: Bugle Observer, River Valley Sun

Regrets: Councillor Catherine Sutherland

The meeting is being held at the AYR Motor Centre where personal distancing is being respected. The meeting is being streamed through YouTube.

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance.

A Free Virtual Workshop “New Conversations” is taking place tomorrow, Feb 23, 2021 from 3:00-4:30pm to learn about the importance of immigration and the impacts on Economic Development in our communities. Presented by David Campbell and the Multicultural association of Carleton County. Mayor Slipp encourages residents to register and participate in this event.

APPROVAL OF AGENDA:

MOTION: Approval of agenda. Deputy Mayor Anderson , Councillor Bradbury.

Carried. #018-2021

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APPROVAL OF MINUTES:

MOTION: Approval of Minutes of February 08 2021, as distributed. Deputy Mayor Anderson,
Councillor Bradbury. Carried. #019-2021

BUSINESS ARISING FROM THE MINUTES:

Graham Family Request

CAO / EDO Ken Anthony will be reviewing with staff to bring a recommendation to Mayor and Council at the next meeting.

CAO UPDATE:

Discussions will begin soon for the Resilience program in partnership with Eddie Oldfield. Woodstock will be 1 of 5 municipalities taking part in the Smart Energy Communities program. Some items of discussion will include economic recovery, supporting lower energy costs, reducing carbon footprint, and poverty reduction.

Management team has begun work on the welcome packages that will be offered to new residents, as well as current residents to ensure they are informed and feel welcome in our community.

Reminder of Developer's Meeting on February 24, 2021 from 7-9pm at AYR Motor Centre to collect feedback from local developers, discuss future development, incentive programs, CMHC funding and other opportunities.

DEPARTMENTAL REPORTS:

The Departmental Reports were reviewed as distributed.

MOTION: To accept the Departmental Reports for January 2021 as presented. Councillor Leonard, Councillor Bradbury. Carried. #020-2021

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FINANCE:

DAS Voutour reviewed the Financial Reports for January 2021.

- The revenue from Part 2 of the COVID-19 Safe Restart Program has been moved from 2020 to 2021 as revenue (\$320,860). Part 3 (283,806.95) will be reflected in the February financials.
- The Budget Analysis for January 2021 shows there is a surplus in the general fund in the amount of \$552,342, where \$320,860 is from the COVID Funding. Without the COVID Funding the surplus is \$234,482. This isn't unusual for the beginning of the year.
- The utility fund has a deficit of \$60,943. The revenue from the utility billing will be reflected in the March Financials.
- We have received \$980,369 in February which helps the overdraft balance of our operating account.

MOTION: To accept the Financial Reports for January 2021 as presented. Councillor Blackburn, Councillor Bradbury.

Carried. #021-2021

CORRESPONDENCE:

1. Lockdown Antidote – Walter Lavigne

An email was received from Walter Lavigne requesting help to end the oppressive lockdown measures. Mayor Slipp reminded Council that it is our policy to read all correspondence addressed to Mayor and Council. Councillor Blackburn and Councillor Bradbury expressed interest in reviewing this policy on a future date.

MOTION: To receive and file the correspondence from Walter Lavigne with no response or action from Council. Councillor Leonard, Councillor Blackburn.

Carried. #022-2021

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2. DTI – 2021 Municipal Agreement (Designated Highway Municipal Payments)

An email was received from Sherry Harrington, Financial and Administrative services, DTI, advising the computation of payments for the Town of Woodstock. A total of \$91,407.72 will be received for winter maintenance and \$28,200.36 will be received for summer maintenance.

3. ELG - Community Funding – COVID-19 Safe Restart funding (Phase 3)

Notification was received from Environment and Local Government through AMANB that each New Brunswick municipality will receive additional COVID-19 Safe Restart funding, based on their population. The Town of Woodstock will receive \$283,806.95. In a subsequent email from Grace Lee-Cutler, it was clarified that the revenue from Part 2 would be recorded in the year that authorization was received.

4. Elimination of the Permanent Assessment Gap (P-gap)

Notification was received from Environment and Local Government through AMANB that each New Brunswick municipality will receive additional property tax revenue in 2021 due to the elimination of the Permanent Assessment Gap (P-gap). The Town of Woodstock will receive \$31,524.

NEW BUSINESS:

Website / Live Streaming Update

Tourism and Special Events Coordinator, Tobi Pirie, reviewed the features we currently have through All-Net and what other features are available to us. Mayor Slipp commented on the necessity of newer technology and capabilities to deliver transparency and quality service to the residents of Woodstock.

MOTION: To approve the purchase of the All-Net Live Stream Services. Councillor Blackburn,
Councillor Bradbury. Carried. #023-2021

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Woodstock Fire Department Quote / Tender Approval for Off Road Equipment

CAO / EDO Anthony reviewed the quotations received for a Snow Ambulance and 30ft Cargo Trailer. Only one bid was received for each piece of equipment. The Woodstock Volunteer Fire Department will be using their lotto funds to reimburse the Town for these purchases.

Snow Ambulance	Equinox Industries	\$10,557 plus HST
30ft Cargo Trailer	L & M Ventures	\$22,949 plus HST

MOTION: To accept the quotation from Equinox Industries for the purchase of a Snow Ambulance in the amount of \$10,557 plus HST and accept the quotation from L&M Ventures for the purchase of a 30ft Cargo Trailer in the amount of \$22,949 plus HST. Councillor Leonard, Councillor Bradbury. Carried. #024-2021

CAO / EDO Anthony reviewed the tenders received for a Side by Side. Only one bid was received for this piece of equipment. The Woodstock Volunteer Fire Department will also be using their lotto funds to reimburse the Town for this purchase.

Side by Side	Graham's Sports Ltd	\$36,499 plus HST
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MOTION: To accept the bid from Graham's Sports Ltd for the purchase of a Side by Side in the amount of \$36,499 plus HST. Councillor Leonard, Councillor Bradbury.

Carried. #025-2021

Report of the Planning Advisory Committee– February 17, 2021

CAO / EDO Anthony presented the minutes of the Planning Advisory Committee meeting of February 17, 2021.

MOTION: To accept the report of the Planning Advisory Committee meeting of February 17, 2021. Councillor Leonard, Councillor Bradbury. Carried. #026-2021

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Resolution for Acceptance of the Feasibility Study for the Annexation of PID 10076610 and PID 10210094

DAS Voutour provided information regarding the requirement for the new resolution.

MOTION: Be it resolved the council for the town of Woodstock accepts the feasibility study dated September 2020 provided by the Department of Environment and Local Government and all financial impacts resulting from the Study including the purchase of 0.7 km of Simcox Road and all future costs associated with this section of road. Councillor Blackburn, Councillor Bradbury. Carried. #027-2021

NEXT MEETING DATE: Council in Committee - Monday, March 1, 2021 at 7pm
- Location AYR Motor Centre.

NEXT MEETING DATE: Regular Council - Monday, March 8, 2021 at 7pm
- Location AYR Motor Centre.

MOTION: Adjournment. Councillor Blackburn, Councillor Bradbury. Carried. #028-2021

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

- There was no meeting of the committee of the whole.

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services