

# **Town of Woodstock**

Regular Council Meeting  
December 21, 2020 @ 7pm

## **ATTENDANCE:**

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Jeff Bradbury, Councillor Catherine Sutherland, Councillor Theresa Blackburn.

Staff: CAO / Director of Economic Development, Ken Anthony, DAS Ann Marie Voutour, Director of Public Works and Development Officer, Andrew Garnett, Police Chief Gary Forward.

Media: Bugle Observer, River Valley Sun

Public: Mike Martin, John Keenan, Josef Clements & Abby Derrah.

The meeting is being held at the AYR Motor Centre where personal distancing is being respected. The meeting is being streamed through YouTube.

**CALL TO ORDER:** Mayor Slipp

## **OPENING REMARKS:**

Mayor Slipp welcomed those in attendance and made the following comments:

This is the last council meeting for 2020. In order to respect social distancing during the State of Emergency, Council Meetings in 2021 will be held at the AYR Motor Centre.

The Mayor's Levee on New Years Day is cancelled for this year.

The Sports Wall of Fame ceremony, normally held in May, may be postponed in 2021.

## **APPROVAL OF AGENDA:**

**MOTION:** Approval of agenda. Councillor Leonard , Councillor Bradbury.

Carried. #339-2020

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## **APPROVAL OF MINUTES:**

**MOTION:** Approval of Minutes of November 23 2020, as distributed. Councillor Sutherland,  
Councillor Bradbury. Carried. #340-2020

## **BUSINESS ARISING FROM THE MINUTES:**

There was no business arising from the minutes from November 23, 2020.

## **APPROVAL OF MINUTES:**

**MOTION:** Approval of Minutes of November 30 2020, as distributed. Councillor Sutherland,  
Councillor Bradbury. Carried. #341-2020

## **BUSINESS ARISING FROM THE MINUTES:**

There was no business arising from the minutes from November 30, 2020.

## **CAO UPDATE:**

Received photos from E Cummings Contracting of the new wellhouse which is partially complete. Work will resume in the new year.

Christmas Tree recycling program – trees can be dropped off behind NBCC before noon on January 18.

Office Hours at Town Hall – closed at noon on Dec 24 until 8am on Monday January 4, 2021.

Season's Greeting to the Mayor, Council, employees of the Town of Woodstock and their families and the residents of the Town of Woodstock from Ken and his family.

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## **FINANCE:**

DAS Voutour reviewed the Financial Reports for November 2020.

**MOTION:** To accept the Financial Reports for November 2020 as presented. Councillor Sutherland, Councillor Blackburn. Carried. #342-2020

## **CORRESPONDENCE:**

### 1. Matthew Melanson – The Watchtower for Government Officials

A letter was received from Matthew Melanson advising Mayor Slipp about a special issue of The Watchtower for all government officials.

### 2. River Valley Suicide Prevention Committee – request for signs around town

A letter was received from Ebony Wade of the River Valley Suicide Prevention Committee, requesting permission to post several signs around town that say “Tomorrow Needs You” to get people’s attention and create dialogue. This is similar to last year where Connecting for Life posted signs that said “Never Give Up”.

**MOTION:** To approve the posting of several signs around town by the River Valley Suicide Prevention Committee subject to consultation with Connecting for Life and providing information to the community as to what the signs are about. Deputy Mayor Anderson, Councillor Bradbury.

Carried. #343-2020

### 3. NBCC Woodstock – Season’s Greetings & Happy Holidays

A letter was received from NBCC Woodstock extending a Joyous and Happy Holiday.

### 4. Daryl & Joan Hunter – Christmas Greetings 1898 – Tappan Adney

A Christmas letter was received from Daryl and Joan Hunter describing where Tappan Adney was on Christmas 1898.

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### 5. Mark Stewart – Rezoning of 107 St John Street

A letter was received from Mark Stewart with regards to the rezoning of 107 St John Street.

CAO / EDO Anthony or Development Officer Garnett will contact Mr Stewart with a reply to this letter. The items of concern in this letter will be addressed at the consideration of 3<sup>rd</sup> reading on the agenda.

### NEW BUSINESS:

Consideration of the 3<sup>rd</sup> Reading  
Proposed By-law Z-301-42  
107 St John Street – PID 10288777

The Development Officer Andrew Garnett clarified some points of concern for Council.

**MOTION:** Third reading, read in its entirety. By-Law No. Z-301-42, a By-Law to amend By-Law Z-301, A Zoning By-Law for the purpose of rezoning PID 10288777 – 107 St John Street from “R1” Single Family Residential to “R3” Multiple Residential (as per plan attached as Schedule A) with terms and conditions. Councillor Sutherland, Councillor Bradbury

Carried. #344-2020

Consideration of 3<sup>rd</sup> reading of Water & Sewer By-Law #160.1  
A By-Law to Regulate Water & Sewer for  
the Town of Woodstock and the Rates to be Charged Therefore

**MOTION:** That the by-law entitled, “By-Law 160.1, A By-Law to Regulate Water & Sewer for the Town of Woodstock and the Rates to be Charged Therefore”, repealing and replacing the By-Law 160, A By-Law to Regulate Water & Sewer for the Town of Woodstock and the Rates to be Charged Therefore enacted on the 24<sup>th</sup> day of February, 2020 and all amendments thereto, be read a third time. Councillor Sutherland, Councillor Bradbury.

Carried. #345-2020

## **Town of Woodstock**

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### **Reserve Transfers for 2020**

**MOTION:** To transfer \$100,000 from General Capital Fund to General Capital Reserve Fund for Paving of Municipal Streets in 2021. Councillor Leonard, Councillor Bradbury. Carried. #346-2020

### **Approval of Casual Police Officers – Josef Clements and Abby Derrah**

Police Chief, Gary Forward, introduced Josef Clements and Abby Derrah and recommended they be approved for the 2 casual positions beginning January 2021.

**MOTION:** To appoint Josef Clements and Abby Derrah as Police Officers for the Town of Woodstock as per Section 10(2)(a) for the New Brunswick Police Act effective January 2021. Councillor Leonard, Councillor Bradbury. Carried. #347-2020

### **Policy 2021-01 - Multi-Residential Incentive**

Director of Public Works / Development Officer, Andrew Garnett reviewed Policy 2021-01, Multi-Residential Incentive with Mayor and Council.

**MOTION:** To adopt Multi-Residential Incentive Policy 2021-01. Deputy Mayor Anderson, Councillor Blackburn. Carried. #348-2020

### **COVID-19 Safe Start Funding 2020**

#### **MOTION:**

BE IT RESOLVED that the Council of the Town of Woodstock authorizes the submission of the Town of Woodstock's 2020 net impact of COVID-19 for the purposes of Safe Restart Funding in the amount of \$332,915.00 consisting of the total of additional COVID-19 specific costs \$56,565.00; plus the total of COVID-19 specific losses \$390,350.00; and less the total of COVID-19 specific operational savings \$114,000. Councillor Sutherland, Councillor Leonard.

Carried. #349-2020

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### **Janitorial Tender Results – November 30, 2020**

**MOTION:** To approve the low tender price from Jani-Move in the amount of \$1,150.00 per month plus HST for the Woodstock Police Station and \$2,430.00 per month plus HST for the LP Fisher Library & Thompson Centre. Councillor Leonard, Councillor Bradbury.

Carried. #350-2020

### **Public Hearing Minutes – 107 St John Street**

The Minutes from the November 23, 2020 Public Hearing were reviewed as distributed.

**MOTION:** To approve the minutes of the Public Hearing on November 23, 2020 as presented. Councillor Sutherland, Councillor Leonard.

Carried. #351-2020

### **Presentation of Long Term Service Awards through UMNB.**

Mayor Slipp presented UMNB Long Service Awards to Councillor Sutherland for 16 years of service, Councillor Leonard for 15 years of service and Councillor Blackburn for 12 years of service.

NEXT MEETING DATE: Monday, January 11, 2021 at 7pm – Location AYR Motor Centre.

**MOTION:** Move to Committee of The Whole, Deputy Mayor Anderson, Councillor Bradbury.

Carried. #352-2020

**MOTION:** To approve a \$0.40 per hour increase for all non-union employees and a 1.5% increase for Mayor and Council, retroactive to January 1, 2020. Councillor Sutherland, Councillor Bradbury.

Carried. #353-2020

**MOTION:** Resume Regular Session. Councillor Leonard, Councillor Bradbury.

Carried. #354-2020

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**MOTION:** Adjournment. Councillor Sutherland, Councillor Bradbury. Carried. #355-2020

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Arthur Slipp, Mayor

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services

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## **COMMITTEE OF THE WHOLE**

- Personnel Issues

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services