

Town of Woodstock

Regular Council Meeting
September 15, 2020 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Bill Hogan, Councillor Theresa Blackburn, Councillor Jeff Bradbury, Councillor Catherine Sutherland

Staff: CAO / Director of Economic Development, Ken Anthony, DAS Ann Marie Voutour,

Media: Bugle Observer, River Valley Sun

Public: Marie Innes & Joey Innes

This council meeting is being held at the Town Hall, Council Chambers, where personal distancing is being respected. The meeting is being streamed through YouTube.

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on the following:

Congratulations were extended to Councillors Hogan and Blackburn on their campaigns for MLA for Carleton. It was noted that Councillor Hogan can remain on Council until he is sworn in as MLA.

Election went well especially under difficult circumstances related to COVID-19, Elections New Brunswick is to be credited.

The back to school openings for the two K-8's and the High School have gone well so far.

Consideration on how Halloween should operate will be later on the agenda.

Three events are taking place this weekend. Take Back The Night March will be on Friday, Ribfest will be on Friday, Saturday and Sunday and the Bass Tournament is on Sunday afternoon.

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APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Leonard , Councillor Bradbury.

Carried. #209-2020

APPROVAL OF MINUTES:

MOTION: Approval of Minutes of August 24, 2020, as distributed. Councillor Sutherland,
Councillor Bradbury .

Carried. #210-2020

MOTION: Approval of Minutes of September 4, 2020, as distributed. Councillor Sutherland,
Councillor Bradbury .

Carried. #211-2020

BUSINESS ARISING FROM THE MINUTES:

CAO / EDO Anthony advised that Weatheradio is not the system at the Airport.

Mandatory face masks at the AYR Motor Centre, effective August 31, is running smoothly.

CAO / EDO Anthony reminded Council to review the draft policies on Body Worn Cameras and Off Road Vehicles.

Mayor Slipp noted there needs to be someone assigned to address the Code of Conduct Policy.

CAO UPDATE:

Youth Impact Jeunesse update. CAO / EDO Anthony spoke with Mel Kennah and was advised that the Minister of Social Development will be taking a reprieve for 30 days, then search the area for alternative locations as well as meeting with stakeholders. If there are any concerns in the public, they can be sent to CAO / EDO Anthony.

Well project – The drilling group has advised that their work will begin on the 15th of October or earlier. There has been consultation with Chief Medical Officer, WorkSafe and Public Health & Safety with regards to COVID-19. After discussion with the general contractor, footings will be constructed this week and walls poured the following week.

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CORRESPONDENCE:

1. Amanda Lightbody – Lack of COVID-19 Standards in Woodstock

A letter was received Amanda Lightbody expressing concerns about the lack of COVID-19 standards being exercised at businesses in the Town of Woodstock.

Mayor Slipp advised the meeting of the steps that have been taken by the Town concerning restricting the spread of COVID-19.

It was agreed to ask the CAO to contact area businesses about their operational procedure regarding COVID-19.

2. Ron Corey & Louise Johnston – Notice of Suspension at AMC

A letter was received from Ron Corey & Louise Johnston concerning a member of their family who was notified that they were suspended from using the Fitness Centre at the AYR Motor Centre.

It was noted that this suspension was brought to the Recreation and Community Services Committee meeting.

3. Woodstock Golf & Curling Club – Request for Assistance with Renewal Project

A letter was received from Wes Corey, Director of Woodstock Golf & Curling Club, requesting assistance from the Town of Woodstock with their Renewal Project.

MOTION: To refer the request for assistance for the Renewal Project from the Woodstock Golf & Curling Club, to the Finance Committee and to the Recreation and Community Services Committee. Councillor Sutherland, Councillor Bradbury. Carried. #212-2020

4. Marie Innes – Sewer Backup & Driveway

A letter was received from Marie Innes requesting the Town of Woodstock to address the sewer backup and driveway issues at her property.

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Mayor Slipp advised the sewer issue at the Innes property was dealt with at the August 19 Public Works Committee Meeting and the damage to Marie Innes's car was dealt with at the September 8 Public Works Committee meeting.

NEW BUSINESS:

Presentation – Marie & Joseph Innes

The Innes's notified Council that they weren't interested in making a presentation. Joey Innes explained to Council what happened to cause the sewer backup at their house.

Halloween in Woodstock

Council discussed concerns with door-to-door trick or treating during Halloween in the Town of Woodstock relating to COVID-19.

MOTION: To cancel door-to-door trick or treating in the 2020 Halloween season in the Town of Woodstock. Councillor Sutherland, Councillor Blackburn. Carried. #213-2020

The CAO will be in contact with other community groups for alternatives.

Public Hearing Minutes – 115 Kirkpatrick Street & Jones Street

The Minutes from the August 24, 2020 Public Hearing were reviewed as distributed.

MOTION: To approve the minutes of the Public Hearing on August 24, 2020 as presented with the addition of Councillor Blackburn being in attendance. Councillor Sutherland, Councillor Bradbury. Carried. #214-2020

Report of the Protective Services Committee – August 13, 2020

The Minutes from the August 13, 2020, Protective Services Committee meeting were reviewed as distributed.

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MOTION: To accept the report of the Protective Services Committee meeting of August 13, 2020. Councillor Leonard, Councillor Bradbury. Carried. #215-2020

Report of the Public Works Committee – August 19, 2020

The minutes of the Public Works Committee meeting of August 19, 2020 were reviewed as distributed.

MOTION: To accept the recommendation from the Public Works Committee to deny the request from Marie Innes to compensate her for costs she experienced from a sewer backup. Councillor Hogan, Councillor Sutherland. Carried. #216-2020
(1 nay vote Councillor Leonard)

It was recommended that information relating to what is in the Water & Sewer By-Law be added to water bills.

MOTION: To accept the proposal from SNC Lavalin to use millings. Councillor Leonard, Councillor Hogan. Carried. #217-2020

MOTION: To accept the report of the Public Works Committee meeting of August 19, 2020. Councillor Hogan, Councillor Bradbury. Carried. #218-2020

Report of the Tourism Committee – August 19, 2020

The minutes of the Tourism Committee meeting of August 19, 2020 were reviewed as distributed.

MOTION: To accept the recommendation from the Tourism Committee that Creative Advertising repair the Welcome to Woodstock sign at a cost of \$900. Deputy Mayor Anderson, Councillor Bradbury. Carried. #219-2020

MOTION: To accept the recommendation from the Tourism Committee to remove the benches in November and store for the winter then repair in the spring. Councillor Leonard, Councillor Bradbury. Carried. #220-2020

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MOTION: To accept the report of the Tourism Committee meeting of August 19, 2020. Deputy Mayor Anderson, Councillor Bradbury. Carried. #221-2020

Report of the Finance Committee – August 20, 2020

The minutes of the Finance Committee meeting of August 20, 2020 were reviewed as distributed.

MOTION: To approve the report of the Finance Committee from August 20, 2020. Councillor Sutherland, Councillor Bradbury. Carried. #222-2020

Report of the Planning Advisory Committee – August 17, 2020

The minutes of the Planning Advisory Committee meeting of August 17, 2020 were reviewed as distributed.

MOTION: To accept the report of the Planning Advisory Committee meeting of August 17, 2020. Deputy Mayor Anderson, Councillor Bradbury. Carried. #223-2020

Report of the Recreation and Community Services Committee – August 20, 2020

The minutes of the Recreation and Community Services Committee meeting of August 20, 2020 were reviewed as distributed.

MOTION: To accept the report of the Recreation and Community Services Committee meeting of August 20, 2020. Councillor Blackburn, Councillor Bradbury. Carried. #224-2020

Report of the Economic Development Committee – August 10, 2020

The minutes of Economic Development Committee meeting of August 10, 2020 were reviewed as distributed.

MOTION: To accept the report of the Economic Development Committee meeting of August 10, 2020. Deputy Mayor Anderson, Councillor Bradbury. Carried. #225-2020

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Report of the Finance Committee – September 1, 2020

The minutes of the Finance Committee meeting of September 1, 2020 were reviewed as distributed.

MOTION: To increase the overdraft on the operating bank account at the Bank of Montreal in the amount of \$400,000 for interim financing for Capital Projects as per Ministerial Order 20-0031. Councillor Sutherland, Councillor Bradbury. Carried. #226-2020

MOTION: Resolved that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Woodstock debenture in the principal amount of \$ 139,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Woodstock agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture. Councillor Sutherland, Councillor Bradbury. Carried. #227-2020

MOTION: To authorize the change of purpose in the amount of \$50,000 within the borrowing authorized by Ministerial Order 20-0031 from Paving to Designated Highway. Councillor Sutherland, Councillor Bradbury. Carried. #228-2020

MOTION: To rescind Motion # 169-2020 from the July 27, 2020 Regular Council Minutes for the transfer of \$400,000 from General Capital Reserves to General Capital. Councillor Sutherland, Deputy Mayor Anderson. Carried. #229-2020

MOTION: To accept the report of the Finance Committee meeting of September 2, 2020. Councillor Sutherland, Councillor Bradbury. Carried. #230-2020

Report of the Protective Services Committee – September 2, 2020

The minutes of the Protective Services Committee meeting of September 2, 2020 were reviewed as distributed.

MOTION: To accept the report of the Protective Services Committee meeting of September 2, 2020. Councillor Hogan, Councillor Bradbury. Carried. #231-2020

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Report of the Economic Development Committee – August 28, 2020

The minutes of Economic Development Committee meeting of August 28, 2020 were reviewed as distributed.

CAO / EDO Anthony advised that the Traffic Study document will be distributed to Council for their consideration before the September 28 Council meeting.

MOTION: To accept the report of the Economic Development Committee meeting of August 28, 2020. Deputy Mayor Anderson, Councillor Bradbury. Carried. #232-2020

Report of the Public Works Committee – September 8, 2020

The minutes of the Public Works Committee meeting of September 8, 2020 were reviewed as distributed.

MOTION: To accept tender price as submitted by Acott Construction up to the budgeted amount of \$170,000. Councillor Sutherland, Councillor Hogan.

Carried. #233-2020

MOTION: To approve the Designated Highway Program for 2021 - 2025 as presented.

Councillor Leonard, Councillor Bradbury.

Carried. #234-2020

MOTION: To approve the Paving Program for 2020 as presented. Councillor Sutherland, Councillor Hogan.

Carried. #235-2020

MOTION: To accept the report of the Public Works Committee meeting of September 8, 2020.

Councillor Leonard, Councillor Bradbury.

Carried. #236-2020

Report of the Recreation and Community Services Committee – September 9, 2020

The minutes of the Recreation and Community Services Committee meeting of September 9, 2020 were reviewed as distributed.

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MOTION: To accept the report of the Recreation and Community Services Committee meeting of September 9, 2020. Councillor Leonard, Councillor Bradbury. Carried. #237-2020

NEXT MEETING DATE: September 28, 2020 at 7pm - Town Hall.

MOTION: Move to Committee of The Whole, Councillor Leonard, Councillor Bradbury. Carried. #238-2020

MOTION: To adjust the pay level for the CAO / EDO to step 6 of the CAO Pay Scale retroactive to April 1, 2020. Carried. #239-2020

MOTION: Resume Regular Session. Councillor Hogan, Councillor Bradbury. Carried. #240-2020

MOTION: Adjournment. Councillor Sutherland, Councillor Bradbury. Carried. #241-2020

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

- Legal issue.
- Personnel issue

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services